

HIPPA Training VHA Privacy Policy Training

Instructions:

1. Click on website hyperlink or cut and paste into your Internet browser:
From outside the VA:
<https://www.ees-learning.net/librix/loginhtml.asp?v=librix>
From inside the VA:
<http://vaww.ees.aac.va.gov/>
2. In the left hand column click on [First Time Users](#); complete the required information and log in (please select VHA for facility).
3. Once you are logged in, click on the following course:
[VA Cyber Security Awareness – FY06](#)
If you do not see the above selection, click the [Available Courses](#) link on the left-hand side, type in [Cyber Security](#) in the Keyword box, and click [Search](#)
4. Click [Sign Me Up](#) (click on VA [Cyber Security Awareness – FY06](#) again, if prompted).
5. Read over all pages and menus.
6. **Print out a Certificate of Completion and bring the completed certificate to your first day of clinical or turn in to faculty prior to the start of clinical.**
By turning in your certificate you indicate that you have read the policy and are aware of the importance of patient confidentiality and that any part of a patient's record is a protected document and must not be given to the patient or his family without going through proper channels. No part of the patient's record may be taken from this institution with the patient's name and social security number displayed on any page. You are acknowledging that violation of this law is subject to a fine between \$5000 and \$50,000 and possible imprisonment.

All returning students and faculty must take this training every year.